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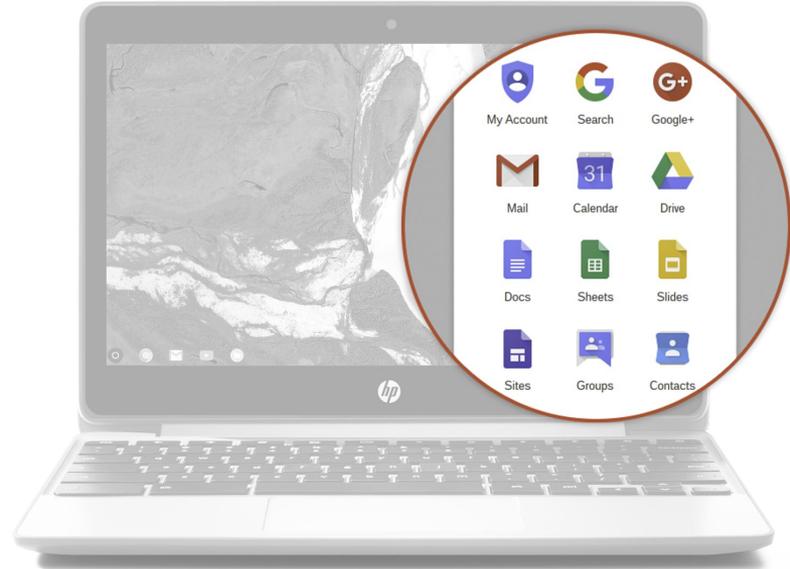
**Google Hangouts Meet for Education**

Enabling distance learning for teachers and students



# G Suite for Education

Tools an entire school can use together,  
anytime and anywhere



Manage your classroom



Administer with confidence



Communicate your way



Collaborate anywhere



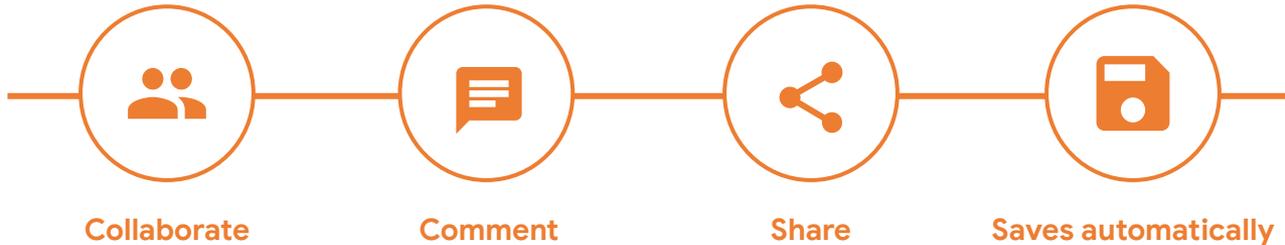
Manage all your tasks





# G Suite for Education

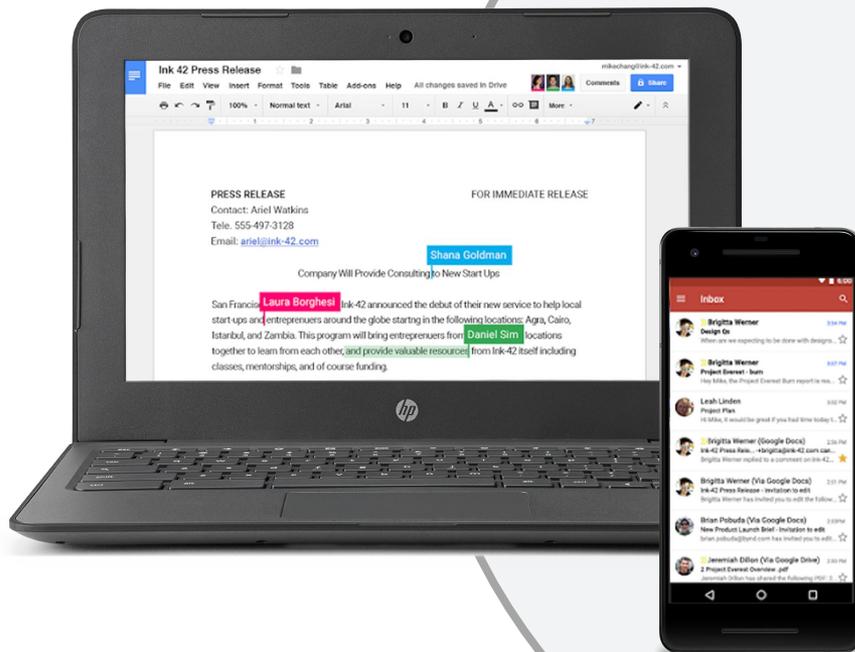
Easy for teachers to manage their classroom  
and students to keep track of their work





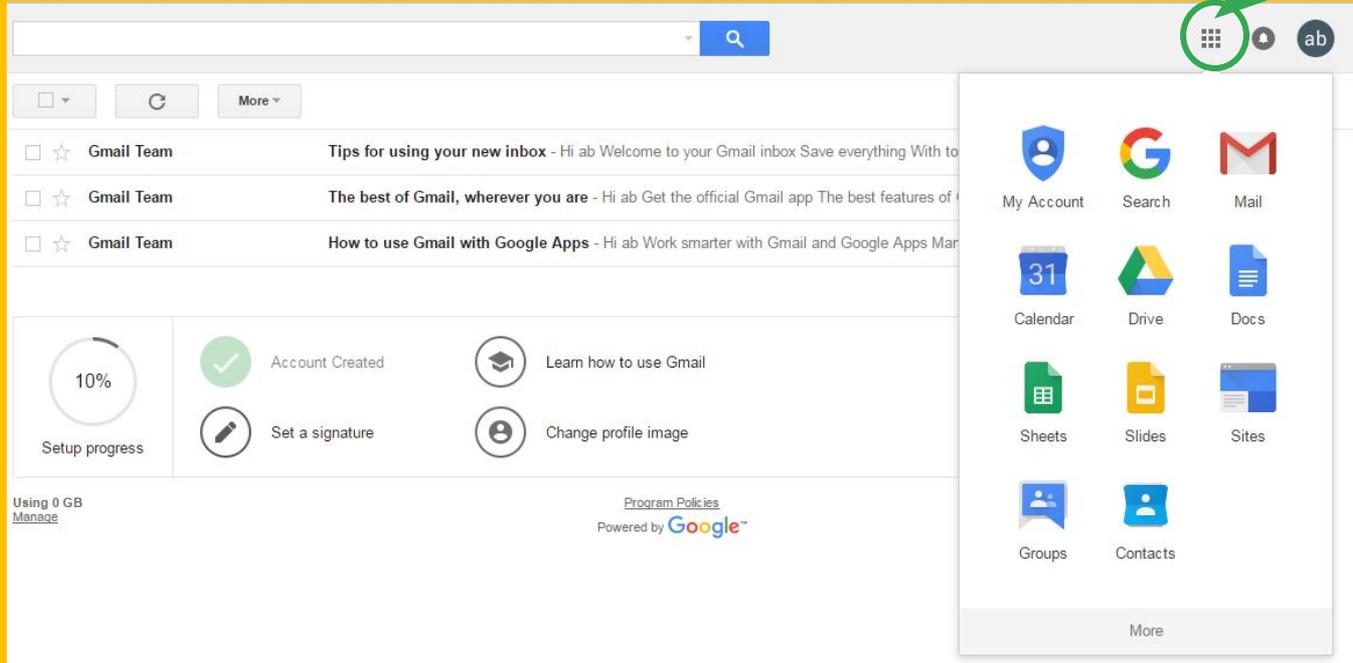
# Access on the go

With G Suite and Classroom, teachers and students can work on their own or collaboratively, wherever they are and on any device.

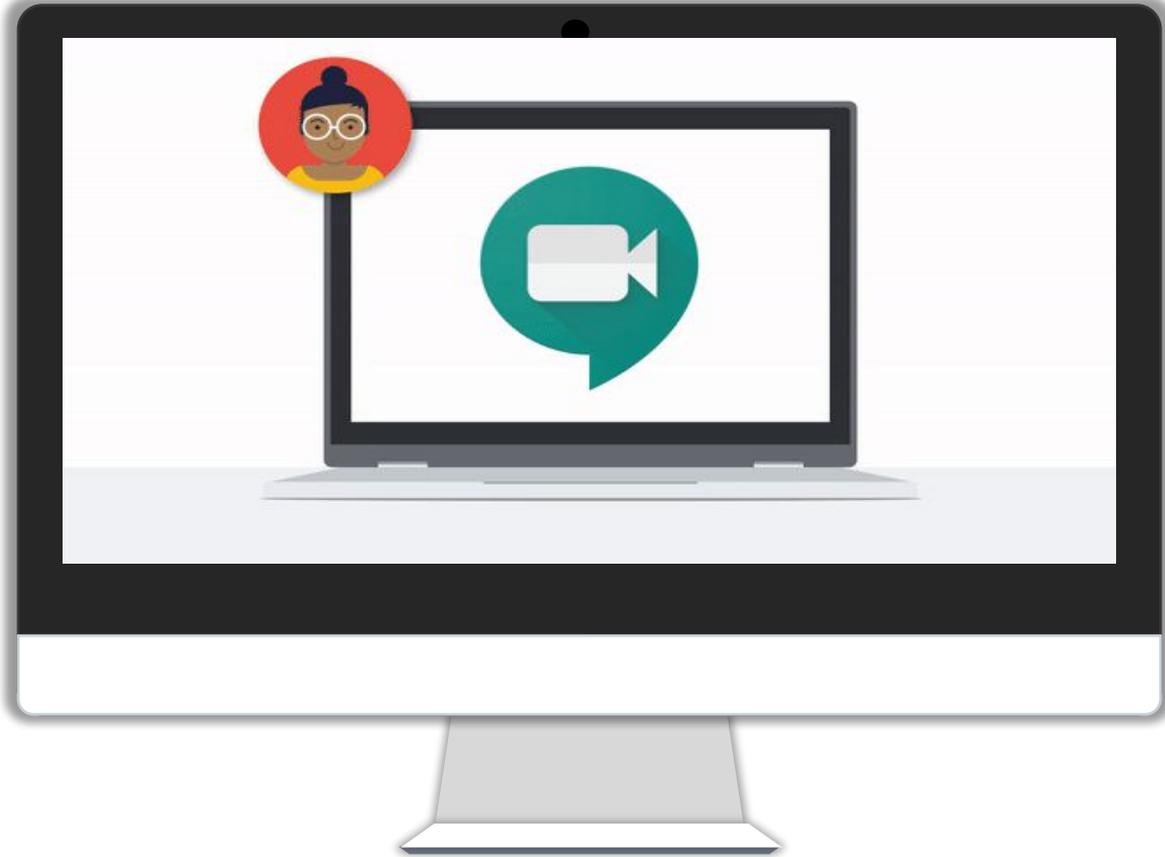


# Where to find these tools?

Google App Grid



# Google Meet





# Requirements of using Google Meet

- ❑ To create a video meeting, you need to be signed in to a G Suite for Education account
- ❑ Supported Operating System
- ❑ Supported Web browser
- ❑ Allow Meet to access your camera and microphone





# Start a new meeting

Get started with Google Calendar

OR

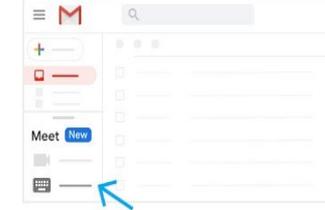
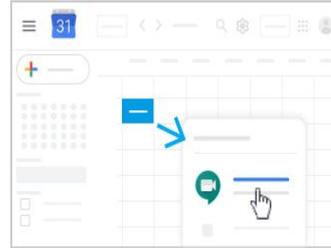
Start a video meeting from Gmail

OR

Start a video meeting from Meet

OR

Start a video meeting from within Google Classroom







# Collaborate in video meeting

## Change layout

Auto

Tiled

Spotlight

Sidebar

## Present during the video meeting

Your entire screen

OR

A window

OR

A Chrome tab

## Record the video meeting

Recordings include the active speaker and anything that's presented. Other windows or notifications are not included.



# Google Hangouts Meet Expectations



## MICROPHONE



When you enter the virtual meeting, **mute yourself** (if you aren't already). Unmute yourself when you need to ask a question or respond to a question asked by teacher



## SOUND

If you can, **wear headphones** so you can hear better.



## QUESTIONS



When you have a burning question, type it in the **chat box** and wait for the teacher to tell you when to unmute and ask your question. Do not distract others with unnecessary remarks



## Security



Do not share your school login id and password details with anyone. Do not share the link for live session with anyone.



## CAMERA



At the beginning of the session you may keep **camera turned on** so that everyone in the group can see you. Once teacher starts the lesson, turn it off to save bandwidth.



## ETIQUETTE



Always **be polite and respectful, pay attention** to the speaker, and use the digital platform and its features appropriately.



## Security features

- ❑ Only meeting creators and calendar owners can mute or remove other participants in a meeting.
- ❑ During a video meeting, only the meeting creator can see and approve requests to join the meeting from outside of the school's G Suite domain.
- ❑ Meeting participants will not be able to re-join nicknamed meetings once the final participant has left.



# Innovative methods of teaching during Google Meet live session with students

**1**

**Lesson delivery using Slides and Videos**

**2**

**Collaborative activities using Slides, Jam board, padlet etc.**

**3**

**Self assessed Quizzes using Google Forms**

**4**

**Gamify your classroom using Kahoot**