

BLOCK MONITORING FORMAT

(To be completed by BRCC and to be sent to DPO and DIET)

Quarter under Report

I	II	III	IV
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 Year

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Period of quarter to.....

General Guidelines

1. This format has three parts, I, II and III. Part I&II will be completed by the BRC coordinator by consolidating the information received through CMFs from all CRCCs.
2. Part III will be completed by the BRC Coordinator on the basis of his/her perceptions.
3. Please answer all questions. Unanswered questions or blank spaces left will mean that the activity was not carried out or the information is nil.
4. Information provided should belong to the current quarter.
6. Completed BMF should be submitted to the DPO and DIET.

Part-I

(To be consolidated by BRC Coordinator using information from CMF Part I filled up by CRCs of all clusters)

Section A: School Information

1. CRC _____, BRC _____, District _____, State _____

2. (a) Number of schools in the block

I - V		VI - VIII		I - VIII		Any other			Total	
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(b) Number of schools which filled up SMFs in the block

I - V		VI - VIII		I - VIII		Any other			Total	
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3. No. of Teachers:

	<i>In Position</i>	<i>Required Posts (as per RTE Norms)</i>
(a) Primary Teachers	(i) Regular	<input style="width: 40px; height: 20px;" type="text"/>
	(ii) Contractual	<input style="width: 40px; height: 20px;" type="text"/>
(b) Upper Primary Teachers	(i) Regular	<input style="width: 40px; height: 20px;" type="text"/>
	(ii) Contractual	<input style="width: 40px; height: 20px;" type="text"/>

Section B: Attendance Information

4. Information about attendance of students during last month in the block:

Month:

Class	Number of schools with average daily attendance of :								
	Boys			Girls			Total		
	Above 80%	60% - 79%	Below 60%	Above 80%	60% - 79%	Below 60%	Above 80%	60% - 79%	Below 60%
I									
II									
III									
IV									
V									
VI									
VII									
VIII									
Total									

5. (i) Number of Children with Special Needs CWSN in govt. schools in the block.

(ii) Number of schools with no CWSN enrolled.

6. Steps taken by the schools to improve students' attendance :

7. (a) Number of out of school children admitted to age appropriate classes under RTE.

Boys Girls

(b) Number of centres where these children are undergoing special training:

In schools where enrolled	Other non-residential centers by NGOs	Residential centres	Any Other

(c) How many centers were visited by CRCC in the quarter?

(d) Number of children dropped out of special training programmes up to last quarter.

Section C: Curriculum Transaction

8. Number of schools distributing textbooks at different times after beginning of session

Within one week	Within one month	After one month

9. Reasons for late distribution of text books in block.

	Primary	Upper Primary
10. (i) No. of teachers who received Teacher / (TLM) Grant	<input type="text"/>	<input type="text"/>
(ii) No. of teachers who utilized Teacher/ (TLM) Grant	<input type="text"/>	<input type="text"/>

11. Write the manner in which teachers utilized teachers' grant (TLM).

12. Initiatives/ strategies adopted by teachers for improving teaching learning process.

13. Specific efforts made for making classrooms inclusive (CWSN)

Section D: Continuous and Comprehensive Evaluation (CCE)

14. How are CRCs monitoring the progress of pupils' learning?

Section E: Teacher Training

15. Ways in which training inputs are used by the teachers. Write five prominent examples.

16. Five key suggestions provided by the CRCCs for upcoming teacher training programmes.

Section F: Functioning of SMC

17. Number of schools having School Management Committees (SMCs) in the block.

18. (a) Number of schools where School Development Plans have not been prepared.

(b) Number of schools not involving SMCs in preparation of this plan.

19. Number of SMCs which have not received training about their roles and functions in the block.

Section G: Learners' Assessment

20. Please aggregate pupil assessment data of schools in the format used in schools and enclose the same (CCE format). Following format is given as an example only

(a) Details of Learners' Achievement, class-wise and subject-wise for Classes I-V for last term/quarter/month.

(i) Number of schools of the block which provided this information:

(ii) Number of schools of the block which have low pupil achievement levels.

EXAMPLE: (Please do not use this format. Provide information in format used in your schools)

Class*	Subject*	No. of children assessed	Grade**	Boys		Girls		Total		
				No.	%	No.	%	No.	%	
I	Language		A							
			B							
			C							
			Total						100	
	Mathematics		A	<i>SAMPLE</i>						
			B							
			C							
			Total						100	
	EVS		A							
			B							
			C							
			Total						100	
II										
III										
IV										
V										

*Add all classes and all subjects

** Primary: Grades A= 70%and above, B= 30%-69%, C= below 30%

(b) Details of Learners' Achievements, class-wise and subject-wise for Classes VI-VIII for last term/quarter/month.

(i) Number of schools in the block which provided this information

(ii) Number of schools in the block which have shown low pupil achievement in

(a) Mathematics (b) Science

EXAMPLE: (Please do not use this format. Provide information in format used in your schools)

Class*	Subject*	No. of children assessed	Grade**	Boys		Girls		Total		
				No.	%	No.	%	No.	%	
VI	Language		A							
			B							
			C							
			D							
			E							
			Total						100	
	Mathematics			A	<i>SAMPLE</i>					
				B						
				C						
				D						
				E						
				Total						
	Science			A						
				B						
				C						
				D						
				E						
				Total						100
	Social Science			A						
				B						
				C						
				D						
				E						
				Total						100
			A							
			B							
			C							
			D							
			E							
			Total						100	
VII										
VIII										

*Add all classes and all subjects

** Upper Pry: Grades A= 80%and above, B= 65%-79%, C= 50%-64%, D=35%-49%, E= below 35%

Part-II

(To be consolidated by BRC coordinator using the information from CMF Part II filled up by CRC Coordinators. Please fill up blank spaces by consolidating the information of all clusters)

1 Number of classrooms (teaching) observed by different CRCCs in the last quarter:
Range.....to.....

2 (a) School visits by CRCCs:

Number of times visits were made to each school

Number of CRCCs visited

(i) Once in a month

(ii) Once in two months

(iii) Once in three months

(iv) Once in four to six months

(b) Mention five good practices reported by the CRCCs.

(i) _____

(ii) _____

(iii) _____

(iv) _____

(v) _____

3. Suggestions provided by the CRCCs to improve classroom teaching.

4. Number of schools not maintaining records of pupils' progress in the schools

Number	%
<input type="text"/>	<input type="text"/>

5. (a) How many schools are having less than 60% coverage of the syllabus?

Number	%
<input type="text"/>	<input type="text"/>

(b) What has been done by CRCs and BRCC to improve the position of poor coverage of syllabus in such schools?

Part-III

(To be completed by BRC Coordinator on the basis of his/ her perceptions)

1. Write three important specific functions that you performed as BRC Coordinator.

- (a) _____
- (b) _____
- (c) _____

2. Have you prepared a calendar / schedule for visit of schools?

Yes	No
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If yes,

(a) Did you consult CRCCs?

Yes	No
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(b) Did you consult Head Teachers/ School?

Yes	No
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3. How many times each school in your block was visited by BRCC during the quarter?

(Please \surd mark)

(a) Once in a month

(b) Once in two months

(c) Once in three months

(d) Once in four to six months

4. Write five examples of professional support provided to teachers during the last quarter.

- (a) _____
- (b) _____
- (c) _____
- (d) _____
- (e) _____

5. How are you monitoring that the record of pupil progress in learning is being acted upon by the teachers? Write at least 3 examples.

(a) _____

(b) _____

(c) _____

6. (a) Mention the number of in-service professional development programmes for primary teachers organized in last quarter.

(b) What percent of current year's target has been achieved during last quarter? %

(b) List five major issues emerging from the programmes.

(i) _____

(ii) _____

(iii) _____

(iv) _____

(v) _____

7. (a) How many in-service professional development programmes /workshops were organized for teachers of upper primary classes in the following subjects during last quarter?

(i) Mathematics

Number

(ii) Science

(iii) Social Science

(iv) Languages

(v) Arts Education

(vi) Health and Physical Education

(b) What percent of current year's target has been achieved during last quarter?

(c) List five major issues emerging from the programmes.

(i) _____

(ii) _____

(iii) _____

(iv) _____

(v) _____

Date:

Name and Signature of BRC Coordinator